



222 W. Yoakum • Chaffee, MO 63740

(573) 887-3558 • Fax (573) 887-3080

APPLICATION FOR MERCHANT LICENSE

Name of business: _____

Address: _____
Street City State Zip

Mailing address: _____
Street City State Zip

Phone: _____ Fax: _____

Email: _____ Contact Person: _____

The above applicant hereby makes application to operate (a) (an) _____
business within the City of Chaffee, Missouri. (type of business)

Fees for the following specific businesses, occupations, and manufacturing are:

Manufacturing business	license fee	\$50.00
Insurance Agents or Companies	license fee	\$30.00
Banks and Financial Institutions	license fee	\$50.00
All Contractors and Plumbers	license fee	\$35.00
<small>(Plumbers required to have a \$5,000.00 Surety Bond with proof of premium payment)</small>		

Fees for retail and all other businesses are as follows:

Such business coming under Ordinance No. 605, applicant makes oath the said business (is) (is not) a new business. That applicant further swears that his gross sales for the previous year were in bracket #_____.

1. From \$1.00 to \$35,000.00	license fee	\$20.00
2. From \$35,000.01 to \$70,000.00	license fee	\$30.00
3. From \$70,000.01 to \$100,000.00	license fee	\$40.00
4. All over \$100,000.01	license fee	\$50.00

Beginning January 1, 2009, all municipalities must require a **statement of no tax due** from the Department of Revenue (DOR) before issuing or renewing a business license. This requirement only applies to businesses where goods are sold at retail. City staff will have the option to use DOR's online inquiry system to check on a business license applicant's "no tax due" status.

Missouri Tax Identification Number: _____

Date: _____
Owner's signature

Receipt #: _____ Amount Paid \$ _____ Check # _____ Cash _____ CC _____

All licenses will expire June 30th of each year.

WORKER'S COMPENSATION STATEMENT

To be completed by **ALL** applicants for Merchant's License

1. The undersigned is the owner/agent for the following business working in Chaffee, MO:

2. The undersigned has applied for a business license.

3. The business described on page 1 employs the following number of people. _____

4. Is the business described on page 1 required by the Statutes of the State of Missouri (Chapter 287) to provide worker's compensation coverage?

_____ Yes _____ No

If yes, attach a certificate of worker's compensation insurance.

If no and you are in the **construction field**, an affidavit of exemption for worker's compensation insurance will need to be filled out. A copy is available upon request at City Hall.

The undersigned swears that the matters set forth above are true and correct to the best knowledge and belief of the undersigned, subject to penalty of making a false affidavit or declaration.

Date: _____

Owner: _____

Note: State law requires the Collector to receive a certificate of insurance for worker's compensation coverage before issuing a merchant's license if the application falls within the provisions of Chapter 287, RSMO.